

STRATHAM 300TH ANNIVERSARY COMMITTEE

Minutes

Monday, June 6, 2016

Members Present: Liz Chisholm, John Dold, Jeff Gallagher, Carol Hazekamp, Cathy Kenny, Joyce Rowe, Pat Sapienza, Flossie Wiggin, Peter Wiggin, Susan Canada

Others Present: Paul Deschaine, Ben Reed, Nancy and Linwood Wickett, Leslie Wiseman

Call to Order: The meeting was called to order at 6:30 by Chairman John Dold.

Review of the Minutes: The minutes of the May 24, 2016 meeting were accepted on a motion by Joyce Rowe which was seconded by Pat Sapienza.

Timeline/Event Planning Sub-Committee:

1. Dinner Dance:
 - a. Cash Bar: Leslie has resolved the cash bar issue. "Bartending by Mr. Carroll" will provide the complete service. The fee will be \$625. They will bring liquor, mixers, ice, etc. They will be able to take credit cards. They also will handle all the permitting and insurance requirements. A motion was made by Liz Chisholm and seconded by Joyce Rowe to accept this proposal. The motion was passed unanimously.
 - b. RSVPs from Dignitaries: Stella Scamman has been working on contacting dignitaries, planning the speaking program and arranging a seating plan. At this time, neither Gov. Hassan nor Sen. Shaheen will be attending. Sen. Ayotte will attend.
 - c. Tent Rental: The Committee will continue to use Marshall's rental. They are able to provide a smaller tent than originally discussed. The tent will probably be delivered on Thursday and the other items on Friday or Saturday morning by 11:00. We will need to give Marshall's a final number by Monday, June 13.
 - d. Ticket Sales: The current attendance count is 225. Ben Reed will need a firm number by next Monday. Based on that number, a motion was made by Carol Hazekamp and seconded by Jeff Gallagher to plan for a tent size to accommodate 350, but use 300 for all the other items.
 - e. Wine Glass Favors/Centerpieces: The wine glasses have been ordered. The committee discussed centerpieces with Leslie. We will use copies of both the old and new Histories. Leslie suggested a small tricolor ribbon decoration at each place setting. There will also be candles on the tables. The Committee discussed showing interviews from the NH Public Television show about Stratham during the cocktail hour on laptops.
 - f. Parking: There will be 155 spaces at the front of the park. Any overflow parking will be along Portsmouth Avenue. Vendors will park at the back of the park. We will still plan on 4 parking attendants to maximize efficient spacing.
 - g. Souvenir Program Booklet: Pat Sapienza and John Hazekamp are continuing to work on the booklet. The Committee discussed the cost. It was decided to use some of the photos and information from the 200th Anniversary booklet. A motion was made by Carol Hazekamp and seconded by Jeff Gallagher to spend up to \$350. for 200 copies of the booklet.

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- h. Advertising: Additional notices will go out through the Library and the Selectmen's newsletter. Carol Hazekamp will post information on the reader boards at Town Hall and the Fire Station.
2. Parade: The Parade Sub-Committee will meet again on June 7. The Committee is working on identifying groups who will enter floats. The budget for the Parade is \$20,000. The estimate for Police details and traffic control is \$5000.
3. Stratham Fair: Brett Walker will open Stratham night at the Fair with a speech immediately before the play. He and his family demonstrate shoemaking, surveying and other colonial crafts in the Stratham tent. We will only have one location this year. Aimee, the Stage Manager, will set up practices for the play.

The next meeting will be on Monday, June 20, 2016 at 6:30 pm.

Adjournment: The meeting was adjourned at 9:00 on a motion by Jeff Gallagher which was seconded by John Dold.

Respectfully Submitted,
Susan Canada

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